

**2021 MONTHLY PAYROLL CALENDAR**

\* Deviates from the normal deadline

\*\* MO = USA

MH = USA HealthCare Management LLC

<b>Payroll ID and Number</b>	<b>Party of South Alabama Health Authority Period Covered</b>	<b>PA/Paperwork Due In HR or Payroll As Appropriate Before 4:00 PM</b>	<b>Employee Leave Report Payroll Before 5:00 PM (a)</b>	<b>Approvers Leave Report Payroll Before 5:00 PM</b>	<b>Check Date</b>
MO/MH/MI 01	12/01/2020 - 12/31/2020	<b>12/10/2020*</b>	01/15/2021	01/20/2021	01/04/2021
MO/MH/MI 02	01/01/2021 - 01/31/2021	01/20/2021	02/15/2021	02/20/2021	02/01/2021
MO/MH/MI 03	02/01/2021 - 02/28/2021	02/17/2021	03/15/2021	03/20/2021	03/01/2021
MO/MH/MI 04	03/01/2021 - 03/31/2021	03/19/2021	04/15/2021	04/20/2021	04/01/2021
MO/MH/MI 05	04/01/2021 - 04/30/2021	04/21/2021	05/15/2021	05/20/2021	05/03/2021
MO/MH/MI 06	05/01/2021 - 05/31/2021	05/20/2021	06/15/2021	06/20/2021	06/01/2021
MO/MH/MI 07	06/01/2021 - 06/30/2021	06/18/2021	07/15/2021	07/20/2021	07/01/2021
MO/MH/MI 08	07/01/2021 - 07/31/2021	07/20/2021	08/15/2021	08/20/2021	08/02/2021
MO/MH/MI 09	08/01/2021 - 08/31/2021	08/19/2021	09/15/2021	09/20/2021	09/01/2021
MO/MH/MI 10	09/01/2021 - 09/30/2021	09/20/2021	10/15/2021	10/20/2021	10/01/2021
MO/MH/MI 11	10/01/2021 - 10/31/2021	10/20/2021	11/15/2021	11/20/2021	11/01/2021
MO/MH/MI 12	11/01/2021 - 11/30/2021	<b>11/17/2021*</b>	12/15/2021	12/20/2021	12/01/2021

Dates may be subject to change due to unforeseen circumstances

Revised 11/10/2020