

PDSA Worksheet (long version)

Team:

Project:

Cycle #:

Start Date:

End Date:

Objectives

What do you want to learn from this PDSA cycle?

What questions do you intend to answer?

Plan

Test of Change

Remember: Start small. For your first test cycle, consider one test by one provider with one patient.

Describe your first (or next) test of change:

Who is responsible?

When is it to be done?

Where is it to be done?

Predictions

What do you expect to learn? (*i.e.*, *What do you expect are the answers to your stated questions?*)

Data Collection Plan

What key process measure(s) for your project are you seeking to improve during this PDSA cycle?

What data will you need to collect to derive the process measure(s) (e.g., for a percent, you will need to collect the numerator and the denominator)?

What qualitative data do you need (e.g., how stakeholders feel about the change)?

How will the data collection take place (include when, where, and by whom)?

How will you analyze the data and share the findings (include who is responsible)?

Do



Observations

Record any adjustments, both intentional and unintentional, to the stated plan:

Study



Questions

Complete your analysis by comparing your predictions to your findings.

1. Prediction:

Learning:

2. Prediction:

Learning:

3. Prediction:

Learning:

Summary: Did the change lead to improvement? Why or why not?

Act



Based on what you learned, what will you do differently in your next cycle?